North Texas Chinese Church

Check Reimbursement/Request Form

Payee: _____ Tel: _____

Address _____ zip: _____

(required only if check is to be mailed to the payee)

Instruction: If more than one category, then itemize using the "Code" column; otherwise just circle one below.

Date	Code (see chart below)	Purpose / Items	Amount
		Total :	

Requested by _____ Date : _____ Approved by _____ Date: _____

100 CHAIRMAN

110 PASTOR CHIA SALARY
120 PASTOR CHIANG SALARY
140 INTERNATIONAL HOUSE
150 SUNDAY LUNCHEON
160 CUSTODIAL EXPENSE
170 CHURCH BUILDING FUND
180 FBC DENTON
192 PAYROLL TAX
199 General

300 CCF

310 SPEAKER / GIFT
320 SUPPLIES
330 FOOD
340 BIBLE STUDY MATERIAL
350 AID

400 MISSION

410 MISSION CONFERENCE
420 SHORT TERM MISSION
430 ORG SUPPORT
440 MISSIONARY SUPPORT
450 SEMINARY STUDENTS

200 PASTOR TEAM

210 *CHILDREN PROGRAM*
211 LIBRARY
213 SPECIAL EVENTS
214 TEACHER TRAINING
215 MATERIAL/ SUPPLIES
216 CURRICULUM
219 General

220 *CELL GROUP MINISTRY*
221 SPEAKERS / SPECIAL PROG.
222 REFRESHMENT
223 BIBLE STUDY MATERIAL
229 General

230 *WORSHIP*
231 CHOIR
232 HOLY COMMUNION
233 SOUND SYSTEM
234 RECORDING TAPES
235 MISCELLANEOUS
236 WORSHIP SONGS/COPYRIGHT
237 CHOIR GOWN MAINT.
238 BAPTISMAL GOWN
239 General

240 *EDUCATION*
241 LIBRARY
242 NTBI
243 EVANGELISM
244 LITERATURE SUBSCRIPTION
249 General

250 *PASTOR*
251 BAPTISMAL BIBLES/GIFTS
252 CHURCH USE BIBLES
253 EXTERNAL SPEAKERS
254 APPRECIATION GIFT
255 PUBLIC RELATION
256 COWORKERS RETREAT
257 GIFTS TO CHURCHES
259 General

260 *PRINTING/PUBLLICATION*
261 COPIER MAINTENANCE
262 WHITE PAPERS
263 PASTEL PAPERS
264 POSTAGE
265 COLOR CATRIDGE
266 FILM/VIDEO/ALBUM
267 SUPPLIES
268 COMPUTER UPGRADE
269 General

270 *COMMUNICATION/TELEPHONE*
271 WEBHOSTING
272 TELEPHONE / DSL
279 General

280 *SPRING RETREAT*

290 *SPECIAL MINISTRIES*
291 NEW STUDENTS RECEPTION PROG.
292 EASTER
293 CHRISTMAS
294 MOONCAKE / NEW YEAR
295 CONTINGENCY YOUTH PROGRAM
299 General